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| Job and Title | Basic Grade Clinical Pharmacist |
| Closing date | **5pm Monday 12th April 2021** |
| Duration of post | A permanent, full–time role |
| Hours of work | 37 hours per week working Monday through Friday.  Pharmacy Opening Hours: 0830-1630 |
| Place of work | Pharmacy Department  Leopardstown Park Hospital  Foxrock  Dublin 18   * Adjacent Luas Green line and M50 * Staff parking |
| Context/background | Leopardstown Park Hospital provides specialist General Rehabilitation, residential care, respite and day hospital services for older people, through a committed inter-disciplinary approach which is person centred.  A new purpose built hospital is in the design and planning stages. |
| Reporting Arrangements | To the Chief Pharmacist |
| Key Working Relationships | The post holder will work as part of the clinical inter-disciplinary team consisting of:   * Pharmacy Dept. * Medical Officer and clinical team * Medical Social Work * Nutrition and Dietetics * Clinical Nurse Managers and nursing team * Speech and Language Therapy * Physiotherapy * Occupational Therapy * Medication Safety Officer   The role will require attendance at inter-disciplinary team meetings and will afford the opportunity to work as part of a specialist team in the care of older people, resulting in a structured and individualised patient care plan for each resident. |
| Purpose of the Role | The post holder will work as part of the pharmacy team to manage the medication requirements of the residents and to promote best practice of pharmacy in the hospital. |
| Principal Duties and Responsibilities | * Dispensing medication in accordance with PSI guidelines and relevant legislation * Advising medical and nursing staff on the safe, effective and economical use of medicines * Maintaining the dignity and confidentiality of residents and staff members at all times * Ensuring adherence to standards required in the purchasing, quality control, compounding and dispensing of drugs and clinical products. * Participation in the weekly inter-disciplinary team meetings as required. * To participate in seasonal flu vaccination service to the staff of the hospital * Participation in the mentoring, teaching and training of pharmacy APPEL students where appropriate. * Participate in the development and expansion of ward clinical pharmacy services to the hospital. * Medicines Reconciliation for all new residents ensuring the admission medications is correct and appropriately prescribed. * Deliver training and education to nursing staff in relation to specialist topics of interest relating to the use of medication. * To participate in the integration project of the Hospital’s eMPAR (Medication Prescription Administration Record) system. * To perform such other duties appropriate to the role of pharmacist as may be assigned from time to time by the Chief Pharmacist.   *The above is not intended to be a comprehensive list of all duties involved, but gives a guideline of the role and its scope.* |
| Eligibility criteria, qualifications and experience | Essential Criteria   * Be registered in the Register of Pharmacists maintained by the Pharmaceutical Society of Ireland (PSI).   New graduates or pharmacists wishing to move into the area of hospital pharmacy are welcome to apply.   * Possess the requisite knowledge and ability for the proper discharge of the duties of the office. * Each candidate for and for any person holding the office must be of good character. * Good planning and organisational skills * Team –working skills and the desire to work as part of the inter-disciplinary team * Demonstrate the ability to work independently in a changing environment * Have excellent communication skills * Demonstrate a person centred focus * Sets high standards for their work as a clinical pharmacist in the organisation   Desirable but not essential:   * Pharmacy experience in either community or hospital pharmacy, or a combination of both. * Commitment to further education in health services management through CPD and/or post-graduate studies. * Pharmacists currently studying for PG Diploma/MSc in Clinical Pharmacy or interested in commencing same. |
| How to Apply  & Informal Enquiries | Applicants will be shortlisted based on information provided in the CV and covering letter submitted.  Applications for this post must be accompanied by a covering letter; setting out relevant experience that illustrates how the essential criteria listed is met.  The closing date for submissions of CVs and letters of application is **5pm Monday 12th April 2021.**  Further details about this post including a detailed job description and application form can be found on <http://www.lph.ie/job_vacancies.php> or by contacting the HR department at [recruitment@lph.ie](mailto:recruitment@lph.ie)  Queries relating to the role itself can be directed to Emma Convey, Head of Pharmacy on 01 216 0533 or by email at [emmaconvey@lph.ie](mailto:emmaconvey@lph.ie) or please contact the HR Department on 01 2955055 ext 281 or 280. |
| Particulars of Office | The office is whole time, permanent and subject to 4 weeks' notice, in writing, in the event of the post holder resigning.  The person appointed shall hold office for a probationary period of nine months which the Hospital Board may at its discretion extend and the person appointed shall cease to hold office at the end of his/her probationary period unless during such time the Chief Pharmacist has certified that the service of such person is satisfactory.  The current salary scale as per Department of Health and Children is between €34,519 and €67,056 (Pharmacist, Basic Grade) |
| Annual Leave | 27 days per annum |
| Working week | 37 hours per week on a Monday to Friday basis. The nature of the appointment may involve / require attendance at the hospital outside of scheduled hours. |
| Sick Leave | Payment of salary during illness will be in accordance with arrangements as approved from time to time by the Minister of Health. Absences must be notified to the Chief Pharmacist as early as possible on the first day of absence. A medical certificate must be submitted if sickness continues for more than two days. |
| Pension | Employees are required to be members of the Hospital’s Superannuation Scheme, which is either the Local Government Superannuation Scheme or the Single Public Service Pension Scheme. Deductions at the appropriate rate will be made from your salary payment. |
| Confidentiality | In the course of employment, the person appointed may have access to, or hear information concerning the medical or personal affairs of patients and / or staff, or other health service business. Such records and information are strictly confidential and unless acting on the instruction of an authorised officer, on no account must information concerning staff, patients or other health service business be divulged or discussed except in the performance of normal duty. In addition, records must never be left in a manner that unauthorised persons can obtain access to them and must be kept in safe custody when no longer required. |
| General Conditions | The Hospital Authorities will not be responsible for any expenses a candidate may incur in attending for interviews.  Each candidate must submit as a references the names and addresses of two responsible persons to whom he or she is well known but not related. One must be current employer.  The Hospital Authorities reserve the right to refer to present and former employers, or any other source for reference purposes without further notification to the applicant. An applicant having any reservations on this matter should so state at time of application.  A candidate selected for appointment will be required to undergo such medical examination (which may include X-ray and / or special tests) as the Board may consider necessary.  Agencies where FOI legislation applies are subject to the terms / conditions of the FOI legislation.  The Hospital Authorities are not responsible for loss or theft of personal belongings.  Canvassing directly or indirectly, by or on behalf of a candidate, will automatically disqualify such a candidate. |
|  | This is to confirm that I have received and understood the above Conditions of Employment.  Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_  Line Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_ |